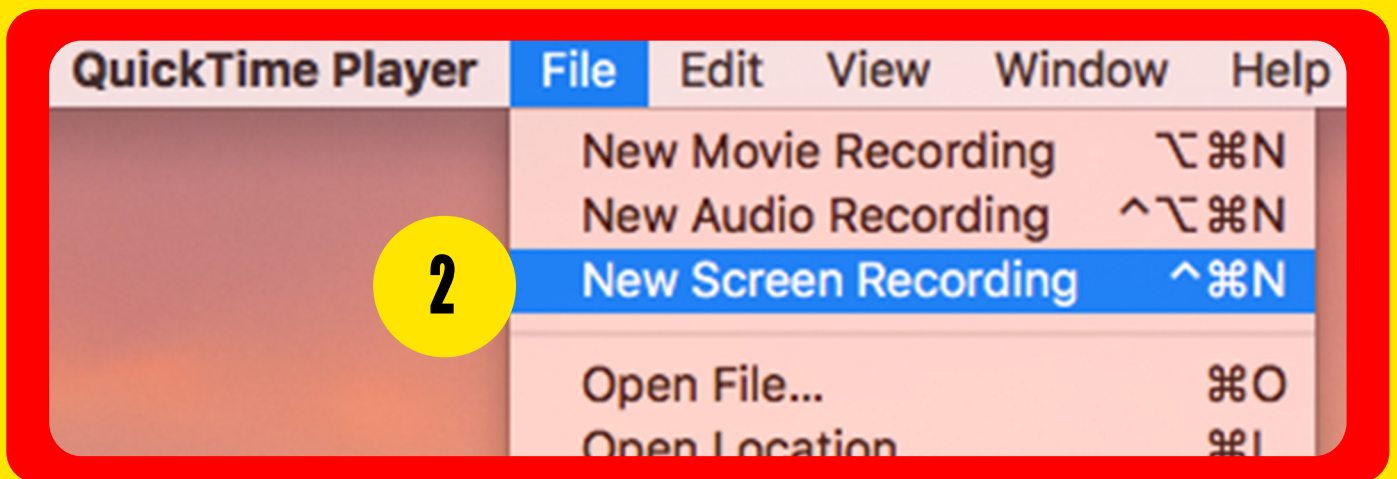


QUICKTIME SCREENCAST QUICKSTART GUIDE



SCREEN RECORDING

1. Start QUICKTIME
2. Select FILE and choose NEW SCREEN RECORDING
3. The recording window will pop up, beside the RECORD button is a drop down arrow, press this and it will list available MICROPHONES, makes sure to select AVID MBOX MINI
4. When you are ready to record click the RECORD button
5. A prompt will appear asking you to click anywhere on the screen to begin your recording.



6. The STOP button will appear on the top right hand corner of the screen
7. Open your POWERPOINT
8. Enter PRESENTER MODE in POWERPOINT located at the bottom right of the window and whenever you are ready begin talking into the MICROPHONE
9. When your POWERPOINT presentation is complete press the STOP button shown in step 6.
10. SAVE your work

Click to record the full screen. Drag to record part of the screen.
End recording by clicking the stop button in the menu bar.

5

6



7

Notes



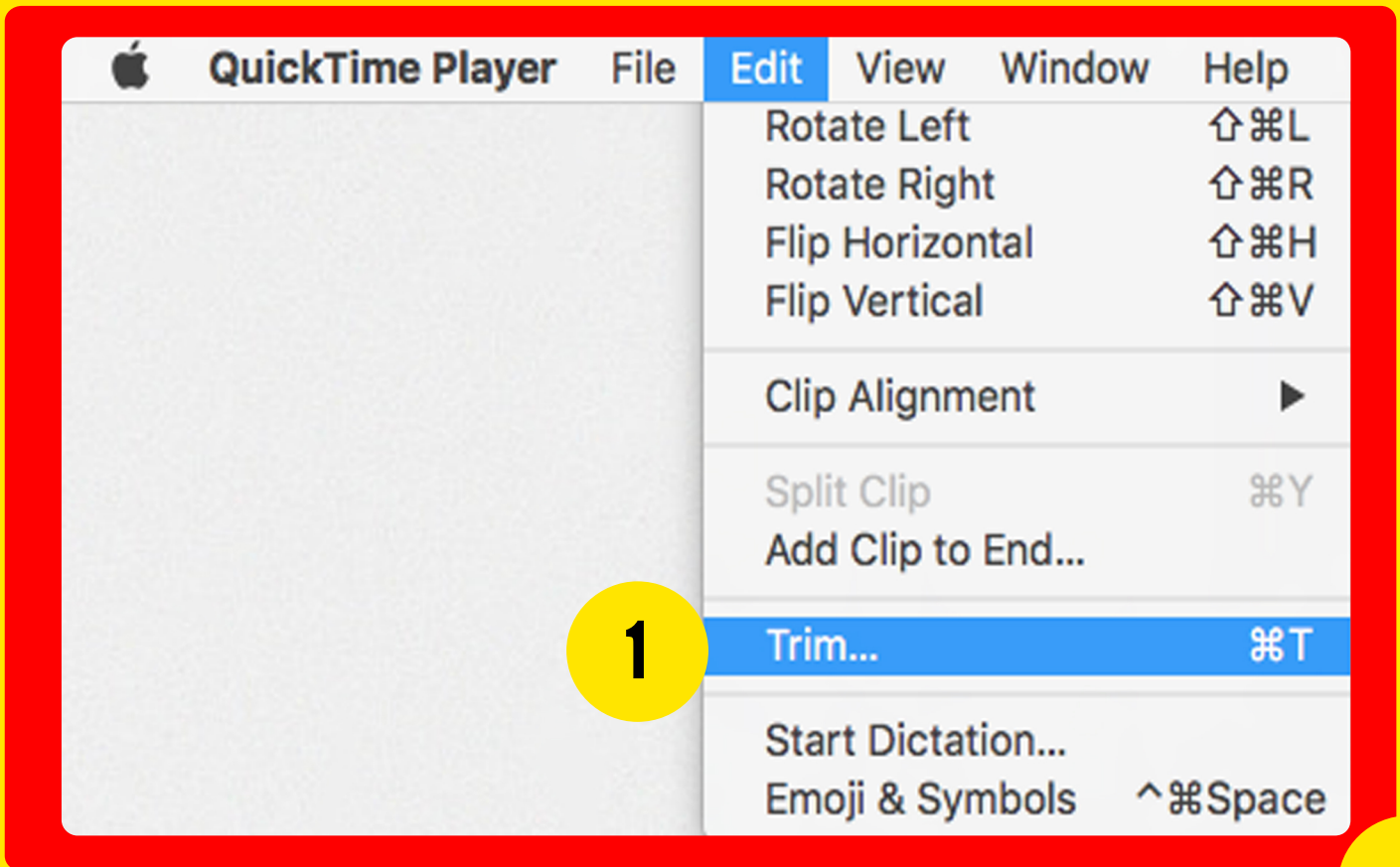
Comments



8

TRIMMING YOUR VIDEO

1. Open your video using QUICKTIME and select EDIT then TRIM
2. Drag the yellow sliders left and right until you are satisfied with how your video starts and ends
3. Press the PLAY button to check start and end of your video
4. When you are happy with your edits click the TRIM button
5. Save your edited video



END